



### **Room Specifications for Laura Michaud**

1. Skirted cocktail table in front of room
2. Skirted 6 'table in back of room
3. LCD projector for PowerPoint presentation  
(This equipment should be on a separate table)
4. Screen in front of room (preferably in corner on angle)
5. Wireless Lavalier microphone for groups over 50
6. Audio feed for computer

**We understand that certain conditions exist that may not allow for all of the specifications above. Should that be the case, please contact our office as soon as possible so that we can prepare properly for your meeting.**

**Thank you.**